

# SAN DIEGO IMPERIAL SWIM MEETING AGENDA

<b>Mission</b>	San Diego-Imperial Swimming prepares athletes for life-long success through competitive swimming
<b>Vision</b>	<b>San Diego Imperial Swimming is F.I.R.S.T.</b> Fun, Integrity, Respect, Service, Team  <b>Fun is First!</b>

<b>Date:</b>	11/16/2020	<b>Location:</b>	Zoom Call
<b>Time:</b>	7:45 PM	<b>Meeting Type:</b>	House of Delegates
<b>Chairperson:</b>	Sally Taggart	<b>Secretary:</b>	Sean Redmond

## AGENDA

	<b>Agenda Items</b>	<b>Person Leading Discussion</b>	<b>Purpose</b>	<b>Time</b>
1	Call to Order --7:56	Sally	Start meeting	7:45
2	Welcome – Introduction / Review of Zoom process / Voting Process	Sally		7:45
3	Approval of Previous Meeting Minutes MSA	Sally	Approval	7:55
4	Consent Agenda SWAB amount \$452,373.01 MSA	Sally	Agree items for discussion / clarity / approval	8:00
5	Discussion Topics from Consent Agenda			
	Review of 2019-2020 Accomplishments -Sally presented a power point presentation of the year in review.	Sally	Acknowledgment / awareness of what we accomplished / direction headed	8:05
	b) Discussion from Senior Chair i) funding for two swimmers attending US Open and / or AZ regional meets <b>Are we going to support the athletes – proposing \$120 per day of competing, 3 athletes at \$240 each for the US Open?</b> <b>MSA</b> <b>For the regional 18/under championship, are we supporting it for funding? Discussion - both for and against.</b> <b>Proposal is to fund it at the sectional level.</b> <b>We are under a travel advisory and this would be going against the advisory.</b>	Dan	i) Agree if and amount ii) yes or no	8:10

	<p><b>MS- to fund those traveling with \$150 for those that meet the time standard for the 18/under (Futures +1%). – motion fails 17-20</b></p> <p>ii) virtual leader boards through rest of short course season - Is there any interest?</p>			
	c) Anything Else	TBD		8:20
6	<p>By-Law and Policies and Procedures Proposed Changes Review</p> <p><b>MSA – By-Law changes</b></p> <p>Policies and Procedures –</p> <p>#1,2,3,4,&amp;6 MSA</p> <p>#5 – was pulled for discussion – MSA with the change. – “when traveling as part of SI selected team</p>	Sally	Vote on changes	8:30
7	Meet the Athletes	Athletes running for Board and Committee	1 min (ish) to give name / team / and why interested in being part of SI board	8:40
8	<p>Elections via software</p> <p><b>MSA</b> to select the non-athlete nominating committee by acclimation – Brad Copeland (MSD), Cathy Elgas (MRA), Lisa Hackman (CSTE), Sammy Hail (SBA), Dave Watt (CSTE)</p> <p><b>MSA</b> – Operational Risk – Keith Clements</p> <p><b>MSA</b> – DEI Chair - Maria Devila</p> <p>Athletes –</p> <p>Pia Davila (SBA) 2 years</p> <p>Ava Burger (CSTE) 2 years</p> <p>Maja Palmroos (CSTE) 1 year</p> <p>Revere Schmidt (RSD) Nominating</p> <p>Karleigh Copeland (MSD) Nominating</p>	Kevin		9:00
7	Adjournment – 9:53			9:15

## NEXT MEETING

BOD: January 18th, 2021 7:45 pm, Zoom meeting (Note: this is MLK day)

## Consent Agenda – November 16, 2020

[General Chair Report - Sally Taggart](#)

[Treasurer’s Report - John McGlynn](#)

[Finance Vice Chair Report - Bill Eisenhamer](#)

[Athlete Executive Committee – Juli Arzave](#)

[Administrative Vice Chair - Kevin Lee](#)

[Safe Sport Report - Melissa Eisenhamer](#)

[Equipment Report - Carlos Davila](#)

[Operational Risk Report - Keith Clements](#)

[Age Group Vice Chair – Krissy Payton](#)

[Diversity Committee Report – Anhton Tran](#)

[Adaptive Swimming - Mike Demarco](#)

[Technical Planning Vice Chair - Pete Murphy](#)

[Senior Vice Chair - Dan Peck](#)

[Coach Representative - Cathy Elgas](#)

SI BOD Meeting – November 2020

**General Chair Report - Sally Taggart**

2019 – 2020 Year End: Presentation is attached and will be reviewed. All teams should be proud.

COVID-19:

- Teams are doing a great job managing workout groups / communication with teams / safety and getting times for the swimmers. Thanks to all.
- Priorities for LSC remain 1) working within the public health rules and guidelines 2) safety for our swimmers, coaches, and families and 3) staying out of the press
- Lots of discussion about what can be next with other LSC in California and USA swimming but it will be dependent of spread of disease locally and ultimately vaccine availability
- Time Trial Fees through Pandemic (adjusted to account for wide range in how teams are running these):
  - Sanction Fee remains as is (\$25 to team trial; \$50 if two team trial)
  - LSC Run Time Trials: Splash fee will be fixed amount per swimmer based off the number of allowed events. LSC will provide admin / timing equipment / meet and starter officials / teams to provide officials to the extent possible / timers for lanes that teams will be swimming in.
  - Team Time Trials when LSC timing equipment and timing support is used: \$2 / splash fee. Note: if team chooses to do prelim / final format for time trials; then finals splashes

are counted separately (as an example... 36 kids swam 100 fly in prelims / 8 swim 100 fly as finals then 44 splashes). LSC will provide meet and starter officials; team will provide rest of support.

- Team Time Trials when LSC timing equipment / timing support is NOT used: \$1 / splash fee. Note if team chooses to do prelim / final format for time trials; then finals splashes are counted separately. LSC will provide meet and starter officials; team will provide rest of support for meet.

Don Watkins scholarship: application should be on website this week. Need one athlete and non-athlete to review application in early January and make a decision on who should receive scholarships.

Mental Health seminar held in October for coaches. If interested in having another one, please contact Cathy Elgas and we can do so.

Mental Health Taskforce: met once with coaches and swimmers. Suggestion is that the swimmers can own meeting and talking about what would be helpful. One thing that we will do is expand information and put on our website. Lots of energy among the swimmers and how to help each other which is great. Note: pulled for agenda item

Treasurer's Report - John McGlynn

Proposed Budget is attached separately. Assumptions are:

- Reg income will be down slightly due to COVID
- We will not have to pay senior travel during winter, since they will be regional events (if held at all)
- We will hopefully offer some kind of short course championship meet
- If there is a return to normal, Splash-n-Dash and LCJO's will be our LSC hosted meets
- No all star meet this year
- Reduced funding for athlete recognition, but kept club support a bit on high side
- Up'd the withdraw from investment to 45K to balance the income and expense.

#### **Finance Vice Chair Report - Bill Eisenhamer**

1. Tax Returns have been filed to ensure SI retains non exempt status
2. Work has started on getting auditor to complete USA swimming requirements. We should expect to make some improvement to how we currently do things and document processes as these always come out of audits ~ note we are lucky that we have some

parents in our swim world with good connections to people who do non-profit audits and are willing to help us.

3. Financial Statement from Chase is attached
4. General Financial Picture for SI is as follows:
  1. Chase Bank Account -- \$178,358
  2. Schwab Investment Account --
  3. Don Watkins Scholarship Fund -- \$57,193.25
  4. Ian Carsten Scholarship Fund -- \$45,920.11

**Membership Report – Mary Redmond**

Registration Type	2020 Registrations 090119 thru 051120	2021 Registrations 060120 thru 07122021 Registrations 060120 thru 11082020	Member Type
Athlete	3358	772	Athlete
Athlete Seasonal 1	NA	0	Athlete
Athlete Flex	369	578	Athlete
Athlete Outreach	115	20	Athlete
Individual	311	100	Non-Athlete
Life	5	5	Non-Athlete
Club	32	24	Clubs
Club Seasonal	1		Seasonal Club

Total Athlete Registrations 2018: 3929  
 Total Athlete Registrations 2019: 4440  
 Total Athlete Registrations as of 2020 3842  
 2021 Statistics:  
 Total Athlete Registrations as of 11092020 1370

**2021 Premier, Flex and Outreach Registrations**

Registration period for 2021 Registrations: June 1, 2020 through August 31, 2021

Cost of Premier Registration = \$74

Cost of Flex Registration = \$20

Cost of Outreach Registration= \$ 7

Cost of Non-Athlete Registration = \$77 if paid on line via Pay Pal, \$74 if mailed in

## **Club Registrations**

All Age Group Clubs that are currently operating are registered for 2021

## **Athlete Executive Committee – Juli Arzave**

### **SI Athletes' Executive Committee October 2020 Report Submitted by Juli Arzave**

#### **I. Athlete Convention Reports**

A. Juli Arzave, Mason Morris, Isabelle Rowe, Maja Palmroos, Pia Davila, Ava Burger, and Jocelyn Jones attended the 2020 USAS Virtual Convention. To view each athletes' convention reports please click [here](#).

#### **II. SI DEI Fact Sheet**

. The SI DEI Fact Sheet is currently being finalized! We hope to have it finished and ready to share with the entire LSC by the end of November. If anyone would like to help us edit the fact sheet, please let us know! Any advice is greatly appreciated.

#### **III. 2020 Athlete Representative Applicants**

. A total of 13 athletes applied this year. The AEC slated the applicants, ranking each answer of questions 1-6 on a scale from 1-5. The average total points was calculated from the points each member of the AEC scored. The following order of the applicants is the slated list, ordered from most points to least amount of points.

1. Ava Burger
2. Maja Palmroos
3. Pia Davila
4. Lauren Park
5. Karleigh Copeland
6. Revere Schmidt
7. Jessica Laws
8. Brooke Dunphy
9. Nathaniel Hong
10. Max Sievenepiper
11. Sofia Chavez-Varela
12. Allysa Dudley
13. Samuel Quarles

## **Administrative Vice Chair - Kevin Lee**

Nothing to report

**Safe Sport Report - Melissa Eisenhamer**



Nothing to report

**Officials Committee and Times and Records Information Report - John Smigal**

Nothing to report

DRAFT

## **Equipment Report - Carlos Davila**

### **New Equipment**

- The LSC purchased 2 USB extenders for the new timing system.
  - The new system required USB extenders that were more rigorous in their USB protocol implementation.
  - This is a requirement for when the meet manager computer is far away from the timing computer. These extenders allow for 100 meters of distance.
  - These were approved and paid for out of the General Chair's discretionary budget.

## **Operational Risk Report - Keith Clements**

Pools open for camps and we have had excellent results with limited Covid 19 activity, but better yet very good response when a swimmer has contracted or been exposed to Covid from outside the Swim POD.

We had 9 different teams with an incident, but only 3 swimmers had a positive test and the other 2 swimmers either had a roommate or parent with a positive test. We have had no community outbreaks with any of our swim teams. Each coach handled it exceptionally well and the parents were even more supportive of the coach and teams.

I continue to work with the Board & USA Swimming to get direction on where we might be going in the Covid 19 Era. We are waiting for the Governor to allow competitions, but until that time we must continue to be conservative with our approach to swim meets. Will continue to work with the Board and USA Swimming, but will need the ok from the state or county to move forward. Times trials might be happening and those will be limited to teams or teams without any spectators.

## **Age Group Vice Chair – Krissy Payton**

No report

## **Diversity Committee Report – Anhton Tran**

No report

## **Adaptive Swimming - Mike Demarco**

No report

## **Technical Planning Vice Chair - Pete Murphy**

Guidelines for LSC Run Time Trials were approved by the board via email vote and are as follows:

Facility is assumed to be a 10 lane pool with good deck space and can be modified if more lanes

General Format:

- Either one or two teams will be conducting time trials at the same time.



- One Team: Eight lane used / 3 warm up lanes / limited to about 60 kids in a session
- Two Teams: Six lanes used with teams assigned lanes to use throughout session / assigned cool down lanes to use to ensure separation in pool / separate warm up lanes / limit of 60 kids / separate assigned deck space area

Safety protocols:

- All athletes will be required to provide form with the general COVID questions around symptom management / contact with known or possible COVID cases etc.
- All athletes / officials / timers will be temperature checked before they enter the facility
- Between each session, all equipment will be sanitized and bathrooms cleaned / wiped down
- Standard mask wearing / social distancing on deck will be required
- No spectators will be allowed.

**Senior Vice Chair - Dan Peck**

1) Request to include any AZ meet in the Winter Championships window was submitted.

- Reasons to Support: This is one of the only places where you can get a “real feel” meet to submit to the championships.
- Reasons to Not Support: The LSC is providing an opportunity to race locally and a trip to AZ is an optional expense; participating in these events is expressly stated as against state and local public health guidelines .

**Discussion Needed**

2) Support Irvine Championships?

- In the past we did \$100 a Day for Juniors and \$120 a Day for Seniors
- US OPEN is probably closer to Seniors
- Approve \$120 for each day swum?

Coach Representative - Cathy Elgas

Nothing to report;

## **2020-2021 SI SWIMMING PROPOSED BUDGET**

Revenue

2020/21 Budget

Membership	\$48,500.00	
National Travel		\$2,750.00
Age Group Travel		\$2,750.00
General Fund		\$43,000.00
Meet Splash Fees (Team Hosted)	\$82,000.00	
National Travel		\$24,000.00
Age Group Travel		\$14,000.00
General Fund		\$44,000.00
Meet Income (SI hosted)	\$70,000.00	
Age Group Travel (WAGs)		\$0.00
National Travel (SI Open)		\$0.00
Short Course JO's		\$15,000.00
Splash-n-Dash (general)		\$28,000.00
Long Course JO's		\$27,000.00
Miscellaneous	\$77,000.00	
National Travel		\$0.00
Age Group Travel		\$27,000.00
General Fund		\$10,000.00
...Official Fines		incl
...Official Gear		incl
Transfer from investment fund		\$40,000.00

National Travel Total	\$26,750.00
Age Group Travel Total	\$43,750.00
Championship Total	\$42,000.00
General Fund Total	\$165,000.00
<b>Total Revenue</b>	<b>\$277,500.00</b>

**Total Revenue** **\$277,500.00**

Expenditures	2020/21 Budget	
National Travel Fund	\$61,000.00	
Winter Sectionals		\$0.00
Winter Nationals		\$0.00
Winter Juniors		\$0.00
July Sectionals		\$3,500.00
Olympic Trials		\$20,000.00
Summer Juniors		\$18,000.00
Senior Zones		\$4,000.00
Futures		\$12,000.00
SI Open (Sr Classic)		\$0.00
Open Water		\$2,500.00
Miscellaneous		\$1,000.00
Age Group Travel Fund	\$41,000.00	
Zones Meet		\$40,000.00
All Star Meet		\$0.00
Winter Age Group (WAGs)		\$0.00
Miscellaneous		\$1,000.00
Championship Account	\$40,000.00	
Short Course JO's		\$8,000.00
Long Course JO's		\$32,000.00
General Fund	\$135,500.00	
Splash-n-Dash		\$20,000.00
Equipment Purchase		\$6,000.00
Equipment Replacement		\$5,000.00
Timing System (SBA)		\$24,000.00
Supplies & Postage		\$500.00
Publications & Printing		\$500.00
Office (ie, All Sports)		\$28,000.00
Officials		\$8,000.00
USA Swim Convention		\$16,000.00
Club/Athlete Incentive Program		\$15,000.00
Athlete Leadership/Banquet		\$6,000.00
D&I (incl Western Zone Fund)		\$2,000.00
Safesport		\$1,500.00
Miscellaneous		\$3,000.00
...Bank Fees		incl
...SafeSport		incl
...Gen Chair Discretionary		incl

National Travel Total	\$61,000.00
Age Group Travel Total	\$41,000.00
Championship Total	\$40,000.00
General Fund Total	\$135,500.00
<b>Total Expenditures</b>	<b>\$277,500.00</b>

**Total Expenditures** **\$277,500.00**

Proposed Changes: SI By-Laws and Policies and Procedures  
November 2020 HOD Meeting

Section	Page	What	Why
Multiple <b>MSA</b>	Multiple	Update Zone Board of Review with National Board of Review throughout document	Required by USA swimming as zone board of review no longer exists
5.1 (Membership) <b>MSA</b>	5	Add Operational Risk Chair to BOD Membership	Ensure that voice of safety gets equal vote on BOD
5.1 (Membership) <b>MSA</b>	5	Add Diversity, Equity, and Inclusion (DEI) Chair to BOD Membership	Ensure vote of DEI gets equal vote on BOD

Notes:

- 1) Section 4.8 has been modified (9/28/2020) after the USA swimming HOD meeting required an immediate change to reflect that meetings can be held virtually. Specific sentence is as follows: *If federal, state, or local law, policy, or regulation prohibits physical gathering sufficient to conduct a House of Delegates meeting within the Territory, a House of Delegates meeting may be conducted through conference equipment by means of which all persons participating in the meeting can hear each other at the same time. In that circumstance, participation by such means shall constitute presence at that meeting.*
- 2) DEI Chair being a required member of the BOD will be on next year's USA swimming change discussion. This year the proposal was not made in a timely enough basis to be considered.

Document: Policies and Procedures

#	Section	Page	What	Why
1	2.1 (BOD) <b>MSA</b>	3	Add Operational Risk Chair & DEI Chair to BOD Membership	Consistency with By-Laws, If approved
2	3.2 (Membership Duration) <b>MSA</b>	7	Change wording from annually to as required by USA swimming	With pandemic, membership duration has changed and may continue to evolve
3	3.2.1, 3.2.2, 3.2.3 (Membership Duration) <b>MSA</b>	8	Remove Detail	Adds complexity and is duplicative to USA swimming handbook
4	4.3.3 (Financial & Fiduciary) <b>MSA</b>	10	Add that nonprofit / GoFundMe type donations require BOD approval	Improved control given these reflect on SI
5	8.3 (Travel Policies) <b>MSA</b>	15	Add words " When traveling as part of SI selected" to when SI code of conduct must be signed	Clarity on when this code of conduct is applicable
6	13.9.1 (Travel Assistance) <b>MSA</b>	19	Clarify that three meet requirement is waived when sanctioned meets are not held in SI	Simplify handling of requests given COVID and other unforeseen circumstances

Notes

- 1) Section 14 (MEET SANCTIONING PROCEDURES and HOST TEAM REQUIREMENTS) and Section 15 (MEET OFFICIALS for SIS HOSTED MEETS) are not being modified for COVID as team time trials do not count as meets and sanction process addresses requirements.
- 2) All changes except #1 will be effective immediately; change 1 will be effective January 1, 2021 if passed.

Name	BOD Position or Team	Attended by Zoom teleconference
Sally Taggart	General Chair	X
Kevin Lee	VC Admin	X
Bill Eisenhamer	VC Finance	X
Sean Redmond	Secretary	X
John McGlynn	Treasurer	X
Krissy Payton	VC Age Group	X
Pete Murphy	VC Technical	X
Dan Peck	VC Senior	X
Mel Eisenhamer	Safe Sport Chair	X
Keith Clements	Operational Risk Chair	X
Mary Redmond	Registration Chair	X
Cathy Elgas	Coaches Rep	X
Maria Davila	DEI Chair	X
Amy Cox	At-Large Board Member	X
Juli Arzave	Sr. Athlete Rep	X
Mason Morris	At-Large Athlete Rep	X
Isabelle Rowe	At-Large Athlete Rep	X
John Smigal	Officials Committee Chair	X
Carlos Davila	Equipment Chair	X
Michael DeMarco	Disability Chair	
Debbie Baldwin		X
Ava Burger	CSTE	X
Nate Cabrera		X
Nicky Cabrera		X
Jennie Charlesworth	SOL	X
Brad Copeland	SDY	X
Karliagh Copeland	SDY	X
Kristen Copeland	SDY	
Izzy Cox		X
Isabella Dang		X
Vinh Dang		X
Pia Davila	SBA	
Brian Davis	HSA	
Ally Diep		X
Kathleen Dorvestein		X
Ally Dudley	CSTE	X
Chris Dudley		
Brooke Dunphy	NCA	X
Heather Edwards		X
Kristyn Evans		
Paul Folts	SDSA	X
Jose Gallardo	MVY	X
Sammie Hail	SBA	
Nathaniel Hong	RSD	X
Bob Horne	NCA	
Robert Huff		X
Dave Hughes	WAVE	

Eric Hughes	SBA	
Riley Hull		X
Kay Jayasinghe	RAQ	X
Simran Jayasinghe	RAQ	X
Jocelyn Jones	FAST	X
Norah Katnik		X
Dave Kilmer	CAST	
Scott Lawson	ICAC	
Paul Mazzarelle	RSD	
Paton McClung	WSST	
Savanah McVay	CSTE	X
Audrey Moore		X
Carrie Morgan		X
Taylor Moultrie	CAST	
Mickey Murad	NCA	X
Troy Nissen	CSA	
Tim Oelgoetz	SDAC	X
Anika Ongteco		X
Olivia Ouyang		X
Maja Palmroos	CSTE	
Tom Paradowski	SBA	
Lauren Park	CSTE	X
Samuel Quarles	CSTE	X
Revere Schmidt	RSD	X
Max Sierenpiper	CSTE	X
Gillian Swift		X
Heather Szilard	SDY	
Pat Tope	HSA	
Johanna Vigil-Deleon		X
David Walker	SBA	
Kayla Watt		
Steve Wiggs	SOL	X
Ray Yang		X