



**SAN DIEGO-IMPERIAL
SWIMMING**

Mission	San Diego-Imperial Swimming prepares athletes for life-long success through the sport of competitive swimming
Vision	San Diego Imperial Swimming provides swimmers with a safe fun team experience that instills character values of integrity, respect, and service
Values	Fun, Integrity, Respect, Service, Team Fun is FIRST!

Date:	9/24/2023	Location:	Zoom Call
Time:	7:00 PM	Meeting Type:	BOD
Chairperson:	Sally Taggart	Secretary:	Debbie Baldwin

AGENDA

	Agenda Items	Person Leading Discussion	Purpose	Time
1	Call to Order / Welcome--	Sally	Start meeting	7:00
2	Approve BOD Minutes from August	Sally / Debbie	Approval	7:02 – 7:05
3	Overall Status with USA Swimming 1) 20-21 Agreed Procedures Review 2) 21-22 Agreed Procedures Review 3) 24-25 Affiliation Agreement	Sally / Bill	Understand status / answer questions	7:05 – 7:20
4	SI Financials 1) Early look at year end 2) Non profit status 3) Bookkeeper Transition	John / Bill	Understand status / answer questions	7:20 – 7:35
5	Senior Travel – 1) Winter meets approval -- MSA 2) Olympic Trials fund – MSA	Dave	Approval	7:35 – 7:40
6	SBA Contract Update	Keith / Sally	Information sharing	7:40 – 7:50
7	Meet schedule approval thru March -- MSA	Paul	Approval	7:50 – 7:55
8	Other Items on consent agenda a) Governance and Nominating committee b) USA Swimming Mighty Mid conference c) RSD internal meets	All	Understand next steps being taken	7:55 – 8:10
9	Anything else	All	Agree Actions	8:10 – 8:20
10	Approve Consent Agenda / Agree HOD Date / Adjourn -- MSA	All	End Meeting	8:20 – 8:30

Attendees: Sally Taggart, Deb Baldwin, Bob Horne, Brian Davis, Keith Clements, Bill Eisenhamer, Mel Eisenhamer, Mary Redmond, Kevin Chester, Heather Gebauer, Sean Redmond, Brad Copeland, Paul Mazzarelle, Maria Davila, Dave Kilmer, Cathy Elgas, Pete McVey, Bradford Hancock, John McGlynn, Isabella Dang, Simran Jayasinghe, Vinh Dang, Hugo Camarillo

General Chair Report - Sally Taggart

Treasurer Report – John McGlynn:

Finance Chair – Bill Eisenhamer:

Membership Report – Mary Redmond

Athlete Report – Simran Jayasinghe

Diversity Committee Report – Maria Davila

Administrative Vice Chair – Keith Clements

Safe Sport Report – Melissa Eisenhamer

Officials Committee Report – Bob Horne

Equipment Report – Kevin Lee

Operational Risk Report – Carlos Davila

Technical Planning Vice Chair – Paul Mazzarelle

Senior Chair – Dave Kilmer –

Age Group Vice Chair – Sean Redmond

Coach Representative - Cathy Elgas

AT Large Member – Amy Cox

Consent Agenda

General Chair Report - Sally Taggart

USA Swimming HOD and Western Zone business meeting are the weekend of September 23rd. Cathy Elgas, Dave Kilmer, Sean Redmond, and Sally Taggart are voting members for USA Swimming HOD; Keith Clements, Cathy Elgas, Kiran Jayasinghe, Sean Redmond, and Sally Taggart will be voting members. Short update will be provided at meeting by attendees.

Key updates:

Meet bids from Western Zone:

2024 Age Group Championship: Boise ID

2025 Senior Short Course Zone (now a zone meet): Irvine, CA (Presidents Day weekend)

2025 Senior Long Course Zone: Clovis, CA

2025 Age Group Open Water Zone: Coeur D’Alene

USA Swimming HOD:

- All resolutions passed;
- Most impactful for us will be in January 2024 as there will now be an LSC official certification process that is established by USA Swimming (i.e., the board) with input from the National Official Committee and Coaches Advisory Council
- Kathleen Prindle and Sabir Mohammed elected as board members

Nominating Committee:

Committee has had people volunteer to run for most open board positions. **People willing to run for Admin Vice Chair and Finance Vice Chair**

Governance Committee:

Draft documentation is attached; it will need further updates after the meetings. Financial process update will be completed after final engagement letters are complete with Alison Turner and Associates. We can have open feedback meeting in October if requested.

USA Swimming Mighty-Mid Conference: November 3-4, 2023.... We can send two people. Sean Redmond is interested in attending and recommendation is that LSC provides financial support per our policy. If a new person running for the Board is interested, we should also support their attending.

RSD Meets: October 15th (in general chair report as technical planning chair is on RSD)

Plan is to hold two different meets on October 15th: small dual meet with NOVA among senior swimmers and an IMX meet for some of their more advanced swimmers. They have secured officials, meet admin, and will use their own timing systems. **They are requesting \$3.00 for individual splash meet fee be paid to the LSC which is consistent with what was used last summer with summer league meet -- MSA.**

Treasurer Report – John McGlynn:

1. Chase:

Checking: \$116,771.43 as of 9/19/2023

Savings: \$55,039.22 as of 9/19/2023

2. Schwab: \$503,381.61 as of 9/19/2023

Year to Date Report is attached:

Revenue budget: \$405,000; spend YTD: \$404,327.97

Expense budget: \$405,000; spend YTD: \$397,687.00

Still a few items missing (credit card statements) and transfer to savings (\$20k was approved at November 2022 HOD) for Olympic Trial fund does need to be made before year end (9/30/2023). Final year end numbers will be presented at November HOD.

Finance Chair – Bill Eisenhamer:

Our AUP for 20-21 swim year is complete; Friday, September 15th a meeting was held with USA Swimming to discuss findings. Follow up letter with agreed actions was submitted on Monday, September 18th. **Received letter back from USA Swimming on September 22nd accepting our action with a reminder that we remain out of compliance with our affiliation agreement as we are past 8/15/2023 due date.**

AUP process for the 21-22 year with Gilbert CPA has begun ~NOTE: this was due no later than August 15th, 2023 to USA Swimming so we remain out of compliance with our affiliation agreement.

Transition to using Alison Turner and Associates is underway. Financial processes will change and google drive and reports are being changed to meet requirements. Areas that we will need to improve on:

- Inventory management of officials clothing ~ need to provide year end number for tax return; this is being worked
- Looking at phasing out any cash payments to LSC with the plan to allow checks and Zelle.

Don Watkins: \$54,268.45 (as of 6/2023 with last contribution was 11/2019)

Ian Carsten: \$51,206.49 (as of 6/2023 with last contribution: Mr. Carsten 12/2022)

- Reminder, people can contribute to this fund, and the Dan Watkins fund, to support our abilities to continue programs.
Note: can we please get donation links set-up on our web pages for people.

Membership Report – Mary Redmond

Registration Type	2021 Registrations 060120 thru 083121	2022 Registrations 090121 thru 083122	2023 Registrations 090122 thru 083123	2024 Registrations 090123 thru 083124	Member Type
Athlete Premier (YR)	2693	3271	2966	415	Athlete
Athlete Seasonal 1	21	117	109	NA	Athlete
Athlete Flex	1453	1133	672	128	Athlete
Athlete Outreach	61	60	46	3	Athlete
TOTAL ATHLETE REG	4228	4581	3793	546	Athlete
Individual	307	353	438		Non-Athlete
Life	5	5	5		Non-Athlete
Club	27	29	29	16	Clubs
Club Seasonal	0	0	NA	NA	Seasonal Club

Total Athlete Registrations 2018: 3929
 Total Athlete Registrations 2019: 4440
 Total Athlete Registrations 2020: 3860
 Total Athlete Registrations 2021: 4228
 Total Athlete Registrations 2022: 4581
 Total Athlete Registrations 2023: 3793

The registrations numbers are through noon Sept 19th.

Outstanding Fines:

- CALI: \$150
- JBST: \$75 – now paid
- SSD: \$150

SWIMS Update:

- Club reports are now under Team Management
- Seasonal members can now renew even if their membership is not currently offered (we don't offer seasonal until April of each year)
- Transfer 60 days is now being calculated from Last Competition Date plus one day
- CAT users can now re-enroll in the course

2024 Registration Fee Information

SAN DIEGO IMPERIAL FEES:

REGISTRATION TYPE & WHO IS ELIGIBLE	AGE RANGE	FEE	RESTRICTIONS
ATHLETES			
Premium Athlete	1-99	\$85	Can swim in any meet
Flex Athlete (cannot use for championship meets)	1-12	\$30	Must upgrade to premium athlete after swimming in 2 meets(\$55 to upgrade)
Season 1 Athlete	1-99 (4/4-8/31/2024 only)	\$55	Can swim any meet below zone, sectional & national level
Outreach Athlete	1-99	\$7	See criteria for qualification

NON-ATHLETES			
Coach	18-99	\$85	Complete all required certifications
Official/Non-Athlete Member	18-99	\$85	Complete all required certifications
Other(Chaperone, Board Member/has direct contact with athletes)	18-99	\$85	Complete all required certifications
Junior Coach	16-17	\$85	Must complete all coaching certifications except background check
Apprentice Official	18-99	\$0	Must become an Official member when shadowing is complete
Administrator(Board Members, Team employees-those not in direct contact w/athletes)	18-99	\$45	Can upgrade to Official/Non-Athlete Member if becoming a coach or an official(\$40 to upgrade)
TEAM/CLUB		\$100	

Action: Mary to confirm provisional coach registration status

Registration links: DO NOT POST REGISTRATION LINKS FOR YOUR CLUB ON YOUR WEBSITE- These are specific to your club.

Athlete Report – Simran Jayasinghe

No report

Diversity Committee Report – Maria Davila

DDEI western zone fees owed by December 1st (\$.20 per swimmer – 3793) or \$760

Administrative Vice Chair – Keith Clements

Contract discussions continue with SBA. Intent is to keep overall spend the same as 22-23. With the aging equipment and the need for repair / replacement increasing, this is requiring us to look at a tiered service approach that depends on type of meet ~ i.e., a B/C and mini meets would only have pickles and watches used (no pads). Discussions should be finalized in the next week.

No changes in meet fees to our families until April are planned right now.

Safe Sport Report – Melissa Eisenhamer

No report

Officials Committee Report – Bob Horne

No report

Equipment Report – Kevin Lee

No report

Operational Risk Report – Carlos Davila

No report

Technical Planning Vice Chair – Paul Mazzarelle

Approval Request for Program Committee Schedule thru March

As no bids were received for October BB+ meet; plan is to change October 28-29 meet to NTS meet

Senior Chair – Dave Kilmer –

Winter Senior Travel Assistance Proposal – Dec 2023

Estimated total costs										proposed support	
				Hotel	Nights	Travel	Car Rental	Total	multiplier		
***	60%	Juniors	12/6-12/9	\$100	5	\$256	\$210	\$966	0.6	\$580	
		Westmont, IL									
****	70%	US Open	11/29-12/2	\$100	5	\$450	\$322	\$1,272	0.7	\$890	
		Greensboro									
	30%	Sectionals	12/14 - 12/17	\$140.00	3	\$60		\$480	0.3	\$144	
		Huntington Beach									
					(or we could do "x" per day of comp...\$35-\$40) (thinking some may do thur or fri and then swim WAGs)						

Recommendation along with Juniors / US Open / Sectionals @ \$36 / day – M/S/A

	Spent	Budgeted
OT transfer	\$20,000.00	\$20,000.00 Not yet "spent"

In looking at "close to year end" numbers, need final confirmation to transfer money before fiscal year end of 9/30 – John to move money to savings

Request: Set-up a second investment account specifically for OT funding so it could potentially grow and partially would fund itself over time, rather than sit in savings. ~ per our policies and procedures this must be approved at HOD in November.

Age Group Vice Chair – Sean Redmond

As a heads-up, there is no ability to pull a LSC wide IMX report yet with SWIMS. As such, we are unable to run our 12&under pizza party selection for swimmers / teams with IMX. Once available, this program can be revisited.

Coach Representative - Cathy Elgas

No report

AT Large Member – Amy Cox

No report

Next Meeting: Sunday, November 26th @ 7:00 pm – Sunday after Thanksgiving