



**SAN DIEGO-IMPERIAL
SWIMMING**

SAN DIEGO IMPERIAL SWIM MEETING AGENDA

Mission	San Diego-Imperial Swimming prepares athletes for life-long success through the sport of competitive swimming
Vision	San Diego Imperial Swimming provides swimmers with a safe fun team experience that instills character values of integrity, respect, and service
Values	Fun, Integrity, Respect, Service, Team Fun is FIRST!

Date:	8/20/2023	Location:	Zoom Call
Time:	7:00 PM	Meeting Type:	BOD
Chairperson:	Sally Taggart	Secretary:	Debbie Baldwin

AGENDA

	Agenda Items	Person Leading Discussion	Purpose	Time
1	Call to Order / Welcome--	Sally	Start meeting	7:00
2	Approve BOD Minutes from May	Sally / Debbie	Approval	7:02 – 7:05
3	Senior Chair ~ Review end of summer meets ~ Approve any exceptions for funding (CSTE / SDSA)	Dave	Update and Approval	7:05 – 7:25
4	Age Group Chair – ~update on WZAG ~approve request for team support to Age Group Open Water ~Confirm support for AZ dual meet	Sean	Update and Approval	7:25 – 7:40
5	Consent Agenda Review with point-outs (please see yellow highlighted sections)	Sally / Bill / Keith	Information sharing with M/S/A of agenda needed	7:40 – 8:20
6	Anything Else	Sally	Understand status / answer questions	8:20 – 8:30
7	Approve Consent Agenda / Adjourn Meeting	BOD	Agreement	8:30

Attendees: Sally Taggart, Mel Eisenhamer, Bill Eisenhamer, Dave Kilmer, Sean Redmond, Simran Jayasinghe, Isabella Dang, Cathy Elgas, Debra Baldwin, Bradford Hancock, Sammie Hail, Kevin Eslinger, Joy Cabrera, Hugo Camarillo, Kevin Chester, Anhton Tran, Mary Redmond, Ving Dang, Lisa Vetterlein

OTHER NOTES OR INFORMATION

Meeting will be conducted via Zoom. For security reasons link is not being posted on the website. The email address office@si-swimming.com can be contacted for the link. Coaches and BOD members will be sent link.

General Chair Report - Sally Taggart
Treasurer Report – John McGlynn:
Finance Chair – Bill Eisenhamer:
Membership Report – Mary Redmond
Athlete Report – Simran Jayasinghe
Diversity Committee Report – Maria Davila
Administrative Vice Chair – Keith Clements
Safe Sport Report – Melissa Eisenhamer
Officials Committee Report – Bob Horne
Equipment Report – Kevin Lee
Operational Risk Report – Carlos Davila
Technical Planning Vice Chair – Paul Mazzarelle
Senior Chair – Dave Kilmer –
Age Group Vice Chair – Sean Redmond
Coach Representative - Cathy Elgas
AT Large Member – Amy Cox

Consent Agenda

General Chair Report - Sally Taggart

Executive committee meeting Decisions

- The executive committee met on July 12, July 24, and August 13 to discuss the progress of our 20-21 USA Swimming Agreed Procedures Review findings and discuss the needed actions given the ongoing changes in USA requirements and the always changing IRS requirements. The decisions are
 - We will hire a professional bookkeeper (Alison Turner and Associates). They will have responsibility for setting up quickbooks on line, having a monthly report for expenses and revenue, ensuring that we have all necessary documentation to support our transactions, writing checks (note: these will still require approval by SI board member), and handling tax returns starting October 1, 2023. We will sign a one year contract with them and the next board will make a decision .
 - We will use Gilbert CPA firm for the 21-22 USA Swimming required Agreed Procedures Review. This agreed procedures review is due to USA Swimming in November 2023.
- SI owes John McGlynn a huge thank you in all he has done over the last 12 years to keep our books in good shape, work through a number over very challenging issues, and ensure that we completed everything. The executive committee is taking these steps because the workload and current expectations of USA Swimming are more than a volunteer can / should be expected to complete.

USA Swimming HOD and Western Zone business meeting are the weekend of September 23rd. Current plan is that Cathy Elgas, Dave Kilmer, Sean Redmond, Simran Jayasinghe, and Sally Taggart will be voting members.

Nominating Committee:

Committee has had people volunteer to run for most open board positions. They are going back and looking for a few more volunteers with finance background (Finance Vice Chair and Treasurer) and potentially admin vice chair. Anyone

interested should speak with them.

Governance Committee:

Current known list of changes that will be proposed is attached. This list will be sent to the “owners” of the section for input and by the September meeting a draft of the changes will be provided.

Meet Financials / 2023 – 2024 Meet Fee Update:

Overall, the changes made last year worked well. The data (swimmer and splash) from the meet financial reports is being used for the program committee to develop the schedule for next year. No changes to the current fees can be made until there is an agreed contract with SBA for next year (goal is to complete by mid September).

2023 LSC Team Support Program:

Note: Having some type of program is required by USA Swimming LEAP program. As current program was approved in May; it will be used for this year and next year’s board can decide what changes should be made. PLEASE NOTE: Any team who has not paid official fines and / or is not up to date with payment of meet fees is NOT eligible for receiving funds. Also, if team does not have any USA Swimming athletes they will not receive funding.

Ian Carsten Awards / Senior IMX Awards: awards were given out at Splash and Dash. Senior IMX awards have all been sent out to those that applied.

Treasurer Report – John McGlynn:

- Zones still has some payments to be made, including stipends to families and coaches. While this will exceed the budgeted amount, it is offset by the payments made by families for their down payments and plane tickets that were sold (totaling \$28,660 per deposits Mary made).
- There are a few more meets that need to report Splash Fees (4 if I count correctly).
- There will be a significant request for senior travel forthcoming, along with anything that is done for club assistance/recognition.
- Also, please mention that any reimbursement requests need to be submitted by 9/15/23 so I can close things out on 9/30 and pass info along to the tax preparer, in anticipation of having things done before my term expires.

Year to Date Report is attached.

Finance Chair – Bill Eisenhamer:

We are in the final stretch of completing our AUP for 20-21 swim year. This will be submitted to USA Swimming in next two weeks. We are about to start on the AUP process for the 21-22 year with Gilbert CPA.

1. Chase:

Checking: \$211,605.20 as of 8/14/2023

Savings: \$55,038.30 as of 8/14/2023 (Decision needs to be made if we will transfer additional money to this account for 2024 Olympic Trial funding – decide @ September board meeting).

2. Schwab: \$507,393.80 (8/14/2023)

Don Watkins: \$54,268.45 (as of 6/2023 with last contribution was 11/2019)

Ian Carsten: \$51,206.49 (as of 3/2023 with last contribution: Mr. Carsten 12/2022)

- Reminder, people can contribute to this fund, and the Dan Watkins fund, to support our abilities to continue programs.

Note: can we please get donation links set-up on our web pages for people – will be set up as donation link page.

Membership Report – Mary Redmond

	2020	2021	2022	2023
	Registrations	Registrations	Registrations	Registrations
	090119 thru	060120 thru	090121 thru	090122 thru
Registration Type	053120	083121	083122	083123

					Member Type
Athlete Premier (YR)	3375	2693	3271	2966	Athlete
Athlete Seasonal 1	NA	21	117	109	Athlete
Athlete Flex	369	1453	1133	672	Athlete
Athlete Outreach	116	61	60	46	Athlete
TOTAL ATHLETE REG	3860	4228	4581	3793	Athlete
Individual	313	307	353	438	Non-Athlete
Life	5	5	5	5	Non-Athlete
Club	32	27	29	29	Clubs
Club Seasonal	1	0	0	NA	Seasonal Club

Total Athlete Registrations 2018: 3929
Total Athlete Registrations 2019: 4440
Total Athlete Registrations 2020: 3860
Total Athlete Registrations 2021: 4228
Total Athlete Registrations 2022: 4581
Total Athlete Registrations 2023: 3793

Note: membership decline is about an \$8000 loss of revenue for year; as of yet, we have not seen a similar decline in swimmers at meets.

2024 Registration Fee Information (San Diego Imperial)

TYPE & ELIGIBILITY	AGE RANGE	FEE	RESTRICTIONS
ATHLETES			
Premium Athlete	1-99	\$85	Can swim in any meet
Flex Athlete (cannot use for championship meets)	1-12	\$30	Must upgrade to premium athlete after swimming in 2 meets(\$55 to upgrade)
Season 1 Athlete	1-99 (4/4-8/31/2024 only)	\$55	Can swim any meet below zone, sectional & national level
Outreach Athlete	1-99	\$7	See criteria for qualification
NON-ATHLETES			
Coach	18-99	\$85	Complete all required certifications
Official/Non-Athlete Member	18-99	\$85	Complete all required certifications
Other(Chaperone, Board Member/has direct contact with athletes)	18-99	\$85	Complete all required certifications
Junior Coach	16-17	\$85	Must complete all coaching certifications except background check
Apprentice Official	18-99	\$0	Must become an Official member when shadowing is complete
Administrator(Board Members, Team employees-those not in direct contact w/athletes)	18-99	\$45	Can upgrade to Official/Non-Athlete Member if becoming a coach or an official(\$40 to upgrade)
TEAM/CLUB		\$100	

Registration links: DO NOT POST REGISTRATION LINKS FOR YOUR CLUB ON YOUR WEBSITE- These are specific to your club.

LINK TO: 2024 MEMBERSHIP SEASON: BULK & OPT-IN RENEWAL FAQ'S

https://www.usaswimming.org/about-usas/resources/swims-database/coaches-team-leaders?utm_campaign=MarketingCloud&utm_medium=email&utm_source=Bulk+Renewal+Opt+In+-+Clubs&utm_content=here.

**OUTSTANDING LACK OF OFFICIALS FINES INVOICED TO TEAMS PER OFFICIAL'S CHAIR
SEE P&P: SECTION 15 – MEET OFFICIALS for SIS HOSTED MEETS FOR CLARIFICATION**

TEAM	MEET	DATE OF MEET	FINE	DATE SENT TO TEAM
SSD	CAST ALL AGES BC MEET	11/5-6/22	\$150.00	12/5/2022
JBST	CAST BC MEET	4/15-16/23	\$75.00	5/23/2023
RSD	PS ABB MEET	4/21-23/23	\$150.00	5/23/2023
CAST	SOL ALL AGES NTS	5/20-21/23	\$150.00	6/21/2023
CAST	SOL SPLASH & DASH MAX	6/3-4/23	\$150.00	6/21/2023
SOL	SOL ALL AGES A BB	7/7-9/23	\$225.00	8/14/2023
MRA	SOL ALL AGES A BB	7/7-9/23	\$150.00	8/14/2023
MRA	SBA ALL AGES CHAMP MAX	7/29-30/23	\$150.00	8/14/2023
CAST	SBA ALL AGES CHAMP MAX	7/29-30/23	\$150.00	8/14/2023
PS	CAST ALL AGES BC MEET	6/24-25/23	\$75.00	8/14/2023
CAST	CAST ALL AGES BC MEET	6/24-25/23	\$75.00	8/14/2023
JBST	JBST ALL AGES A BB	7/7-9/23	\$75.00	8/14/2023
CAST	JBST ALL AGES A BB	7/7-9/23	\$150.00	8/14/2023
CALI	JBST ALL AGES A BB	7/7-9/23	\$150.00	8/14/2023
BAY	JBST ALL AGES A BB	7/7-9/23	\$75.00	8/14/2023
PS	LC AG CHAMPS	7/20-23/23	\$75.00	8/14/2023
CAST	LC AG CHAMPS	7/20-23/23	\$300.00	8/14/2023
HSA	LC AG CHAMPS	7/20-23/23	\$75.00	8/14/2023
BAY	LC AG CHAMPS	7/20-23/23	\$150.00	8/14/2023
MRA	LC AG CHAMPS	7/20-23/23	\$75.00	8/14/2023
PS	RSD ALL AGES AG CHAMP MAX	7/29-30/23	\$75.00	8/14/2023
CAST	CAST ALL AGES NTS	8/13/2023	\$75.00	8/14/2023
MRA	CAST ALL AGES NTS	8/13/2023	\$75.00	8/14/2023

Athlete Report – Simran Jayasinghe

Leadership summit was held August 12th. Cost breakdown is below:

COST BREAKDOWN			
Source	Items	Cost	Total (with tax&fees)
Swag Company	T shirts (25 total)	\$663.50	
			\$814.45
Dominos		\$38.74	
			\$38.74
Costco	Water/Snacks	\$58.34	

			\$58.34
Printing Company	Printing	\$47.84	
			\$47.84
TOTAL COST			\$959.37

Diversity Committee Report – Maria Davila

No report

Administrative Vice Chair – Keith Clements

We have had a very busy and successful year end meets. Bob Horne (Officials Chair) did an excellent job being the Meet Referee at several meets and organizing other Meet Referees. We have added a couple Meet Referees which will be good so that Bob’s team isn’t stretched so thin.

Bob Horne did a training session for new officials in June and we had over 20 new officials either complete or start their training. Good to see that we are generating a lot of interest as we need to continue to replenish our officials. We still have several clubs with no officials or 1 official. They are being fined but it isn’t fair to those Officials that have to work much longer because of an under staffed deck. I think we should start thinking about increasing the fines

Mel Eisenhamer has done an excellent job is get Teams and meets to conform with SAFE SPORT. We still have more work to do, but we are in much better shape than a year ago. Thank you Mel.

Safe Sport Report – Melissa Eisenhamer



Hello Everyone:

The June Safe Sport report on the Safe Sport Recognition Program (SSRP) shows us having 14 clubs that are SSRP and 5 that are working on theirs. Some teams are up for renewal, please remember to take care of this and if you have any questions or need help, please let me know.

Maine Swimming (MESI) is having a webinar on Sunday, August 27th from 4pm - 6:30pm PDT. Jessica Kirby, PhD from the University of Colorado Colorado Springs Center for Critical Sports Studies will be the guest speaker. Liz Hahn from USA Swimming Safe Sport will also be attending. This will be a great way to learn about Safe Sport and to gain more education on why we have Safe Sport.

If you are interested, please let me know. MESI would like the LSC to register as one group. Just email me at meisenhamer@si-swimming.com and I will sign us up. Please let me know by Monday, August 21st.

Please let me know if you have any questions.

Thanks. 😊

Mel

Officials Committee Report – Bob Horne

An officials’ luncheon is being planned for October 14th to recognize all our officials that have worked to support the swimmers over the last year. Estimated cost will be \$1500 and the funds will be coming out of the officials fine’s budget.

Equipment Report – Kevin Lee

No report

Operational Risk Report – Carlos Davila

No report

Technical Planning Vice Chair – Paul Mazzarelle

Bid meeting is on August 22nd so hopefully most hosts will be known through December.

Senior Chair – Dave Kilmer –

Below is a chart of expenses for Summer Travel. At the time of sending this to Sally, I do not have the final numbers from RSD, so what is currently included is an estimate of those figures.

SI Summer Senior Swimming Travel Assistance (final numbers)

Team	SR Zones	Sectionals	Futures	Nationals	Juniors	MISC	Total
CSTE		\$1,540.00	\$9,685.00		\$440.00		\$11,665.00
NCA			\$7,052.67		\$990.00		\$8,042.67
CAST		\$420.00					\$420.00
RST	\$1,172.00						\$1,172.00
PS	\$8,584.00			\$2,608.50	\$1,045.00		\$12,237.50
RAQ		\$420.00	\$1,490.00				\$1,910.00
RSD		\$4,620.00	\$16,000.00		\$2,200.00		\$22,820.00
SDSA	\$2,344.00		\$5,215.00				\$7,559.00
WSST	\$488.33						\$488.33
SBA	\$4,395.00				\$742.50		\$5,137.50
Totals	\$16,983.33	\$7,000.00	\$39,442.67	\$2,608.50	\$5,417.50		\$71,452.00
Budgeted	\$15,000.00	\$8,000.00	\$40,000.00	\$0.00	\$7,000.00	\$1,000.00	\$71,000.00
under/over	-\$1,983.33	\$1,000.00	\$557.33	-\$2,608.50	\$1,582.50	\$1,000.00	-\$452.00

All figures that are highlighted are not finalized. RSD- estimate. CSTE and SDSA have exceptions to be decided below.

Most budgeted figures were remarkably close. With an underestimation of SR Zones, and potentially Futures (after exceptions are considered). With one oversight, that no money was in the budget for Nationals (but we did vote for a funding amount in March).

Notes from processing:

CSTE Sectionals – I removed 1 coach. We only fund 1 coach/8 swimmers. Two were listed
 SDSA Senior Zones I removed 1 coach. We only fund 1 coach/8 swimmers. Two were listed

Exceptions Requested

CSTE N. Mahabir – Juniors; A. Fleischman – Futures; Fleishman M/S/A for full support; Mahabir; 2/3 support given only two year registration M/S/A
 SDSA Three exceptions applied for. Two were not needed, and approved. 1 exception for consideration (A.Moore – Futures) – M/S/A to approve support for Audrey Moore.

Below are the totals from the year – again highlighted areas will change once all figures are finalized.

	Spent	Budgeted	
OT transfer	\$20,000.00	\$20,000.00	Not yet “spent”
Winter (all)	\$17,506.25	\$42,500.00	
Spring (all)	\$3,699.50	\$5,000.00	
Summer (all)	\$71,452.00	\$71,000.00	
ttd for yr	\$112,657.75	\$138,500.00	\$25,842.25

The Olympic Trials transfer will take place prior to the end of the fiscal year. There was a goal to accumulate \$100K in funding for OT’s over the course of multiple years. I am told we currently have about \$45K in the fund. Right now that

money is set aside as part of the Chase Savings account. While I am thinking about it, I would like to ask that the finance committee consider a second investment account specifically for OT funding so it could potentially grow and partially would fund itself over time, rather than sit in savings.

Age Group Vice Chair – Sean Redmond

The 2023 Age Group Western Zone was held in Boise, ID 2-5, 2023. It was a brand-new facility hosting their 2nd meet. SI Swimming took 43 swimmers to the meet and placed 5th overall out of 15 LSC’s. There were two LSC’s who did not participate, SoCal and Wyoming.

I would like to thank Mary Redmond for all the work in getting the T-shirts, jackets, and backpacks ordered and organized. Mary also worked with the All-star staff to help coordinate the itinerary for the week.

Thank you to Hugo and his wife Alma for being our chaperones. The time that they put in to make sure that all the swimmers were fed and at the pool when they needed to be. Thank you also to Alex, Neily, Garrett, and Kevin; our head coach; for the fantastic job coaching our swimmers. Daniel Guzman and Sally Taggart also represented SI as officials; Sean Redmond was also there as an official.

Thank you to the SI BOD for their help and support to allow us to take 43 swimmers to the meet. We were able to have relays in all the age groups for both girls and boys. This is the first in several years. Your continued support and tireless volunteer effort is greatly appreciated by everyone.

I have attached below the expense and income report for the Zone meet.

For the coach’s stipend I would recommend the following: after talking to Kevin.

Kevin Eslinger \$300 Neily Esposito \$500

Alex Becker \$500 Garrett Glaudini \$500

For all the swimmers who traveled with their parents, I recommend the full amount that was approved for their stipend of \$475 – note: this amount has been previously approved so no approval needed.

WESTERN ZONE Age Group Championship Business Meeting

- 1) Approved to use the parallel time standards for swimmers with disabilities for entry into the AG Zone Championships.
- 2) Passed – Event formats changes will only be considered once every three years. Exception: if a proposal is brought forward that receives at least 95% support at the WZAG Business Meeting.
- 3) Failed – The 17 LSCs be grouped into three regions (similar to the current Sectional regions) and that the meet be rotated through these regions on a specific schedule.
- 4) Failed – The meet be hosted in the same region two years in a row, and ideally at the same facility (same host not necessarily required).
- 5) Snake River and Oregon will be presenting bids for the 2024 WZAG Championships.

All-Star meet with Arizona in January 2024.

We were contacted by Arizona Swimming; they are interested in having the All-Star meet this coming January 6-7, 2024. San Diego will host again this year – M/S/A.

2023 SI Swimming Western Zone Expense and Income Report (note: anticipate about \$3k over budget)

Entries and Rental (table/chairs)	\$7,315.80	Gas	\$38.50
			\$61.00
Outfitting			\$56.50
TYR Backpacks	\$2,353.16		\$28.50
Big Apple Screenprinting (t-shirt)	\$1,885.63		\$184.50
Walker’s Embroidery Jackets & Backpack	\$2,130.39		
Total	\$6,369.18	25 swimmers receive \$475 (Stipend)	\$11,875.00
		4 Coaches Stipend 600 - 3 x	\$1,800.00
Enterprise - 4 Vans	\$1,010.24		\$2,925.00
	\$1,223.98		

	\$1,137.13
	\$1,284.34
Total	\$4,655.69

Hotel	\$14,322.75
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Emerald Lane/Café - After Meet Social	\$275.00
	\$917.61
	\$239.00
Total	\$1,431.61

Covid Tests and Masks	\$76.26
	\$12.71
	\$12.71
Total	\$101.68

Lunch and Dinner and Snacks/water	
Walmart - Ice checst	\$31.78
FredMeyer	\$34.94
Walmart - Ice checst	\$50.91
Walmart	\$94.39
COSTCO	\$208.30
Chipotle	\$11.98
N.Y. Giant Pizza	\$208.38
Olive Garden	\$487.81
Roosters Eatery & Catering	\$794.36
Cracker Barrel	\$426.60
EZ Cater	\$359.84
	\$395.56
	\$494.46
	\$354.87
Total	\$3,954.18

Airline - Southwest (48 tickets)	\$22,463.71
Airline Ticket Purchase 23 x \$400 (subtract)	\$9,200.00
	\$13,263.71

Coach Representative - Cathy Elgas

No report

AT Large Member – Amy Cox

No report

Next Meeting: Sunday, September 24th @ 7:00 pm – after USA Swimming / Western Zone meetings

Travel w/team 18 swimmers' income \$19,470.00

Printing Solutions \$133.61

Expenses

Entries	\$7,315.80
Outfitting	\$6,369.18
Vans	\$4,655.69
Hotel	\$14,322.75
Social	\$1,431.61
Printing Solutions	\$133.61
Covid	\$101.68
Food	\$3,954.18
Airline	\$22,463.71
Stipend	\$2,995.00
Total	\$74,423.21

Income

Airline Ticket	\$9,200.00
Swimmers Fee	\$19,470.00
TOTAL	\$28,670.00

Expenses \$74,423.21

Income (subtract) \$28,670.00

TOTAL	\$45,753.21
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